



## Pre-Bid Meeting Agenda

Project Title: North Hills 1.0 MG Reservoir Coating Rehabilitation  
Bid No.: 67-22

Meeting Date: September 12, 2022  
Meeting Time: 10:00 a.m.  
Meeting Location: Microsoft TEAMS Online Meeting Link

### I. Introductions [PM: Miguel Venegas]

#### A. Meeting Sign In

- i. Notice to all participants, this pre-bid meeting will be recorded. EPWater Project Manager will now begin the recording.
- ii. Housekeeping Rule – All participants please mute your microphones. We will open up for questions at the end of the pre-bid meeting agenda.
- iii. Online meeting sign in - Attendance will be recorded through the platform's chat room. Please sign-in by including your name, company representing, phone number and email in a chatroom message. We may have to call you for more information.

#### Owner: El Paso Water (EPWater)

1154 Hawkins Blvd.  
El Paso, Texas 79925

Felipe Lopez, Jr., P.E. – Chief Operations Officer  
Gilbert Trejo P.E. - Chief Operations Officer  
Irazema Rojas P.E. – Interim Chief Technical Officer  
Geoffrey Espineli, P.E. – Engineering Division Manager  
Ivan Hernandez, P.E. – Engineering Division Manager  
Angel Bustamante P.E. – Water Systems Division Manager  
Rose Guevara – Utilities Purchasing & Contracts Manager  
Mirtha Solis – Senior Purchasing Agent  
Claudia Lara – Contracts Development Coordinator  
Veronica Garcia – Project Compliance Specialist  
Yesenia Martinez – Project Compliance Specialist  
Robert Davidson – Contract Construction Administrator  
Cassie Flores – Public Affairs Coordinator  
Miguel C. Venegas – Project Manager

#### Engineer of Record

Parkhill Smith & Cooper Inc.  
501 W. San Antonio Ave.  
El Paso, Texas 79901  
Mike Ramirez P.E. – Civil Engineer 915-543-3336  
Martin Contreras EIT – Civil Engineer 915-543-3356

## II. General Bid Requirements [PM: Miguel Venegas]

a. Contract document consists of the specification, drawings, and any addenda that may be issued.

### b. Bid Development Dates

1. Pre-bid meeting	September 12, 2022, 10:00 a.m. (MST)
2. Last day for questions	September 15, 2022, 5:00 p.m. (MST)
3. Responses posted	September 20, 2022
4. Bids due	September 23, 2022, 1:30 p.m. (30 minutes before bid opening MST)
5. Open Bids	September 23, 2022, 2:00 p.m. (MST)

### c. Construction Schedule

Project estimated duration Projected milestones are summarized below:

Milestone Projected Dates (ALL DATES TENTATIVE)

Notice to Proceed	October 31, 2022
Preconstruction Meeting	November 04, 2022
Substantial Completion	January 02, 2023 (90 days after NTP)
Final Completion	February 01, 2023 (120 days after NTP)

### d. Bid Questions, Cone of Silence policy, Interpretations and addenda.

The Cone of Silence is in effect. All questions regarding the meaning or intent of the Contract Documents for this project, other than those asked here today, must be submitted to Owner in writing to:

Attn: Bid No. 67-22  
Questions or Clarifications  
Purchasing & Contracts Administration  
1154 Hawkins Blvd.  
El Paso, TX 79925

OR emailed to:

[purchasing.info@epwater.org](mailto:purchasing.info@epwater.org)

Please include the Bid No. 67-22 in the subject line of the e-mail. Pursuant to the Cone of Silence, any communication between potential bidders and EPWater staff or Engineer relating to this project is prohibited.

The deadline for all questions regarding the meaning or intent of the Contract Documents is September 15, 2022, at (5:00pm MST). Questions received after the deadline will not be answered.

Interpretations or clarifications considered necessary by the Engineer in response to such questions will be issued by Addenda and made available to all via posting on EPWater website (see below).

### III. Instructions to Bidders [EPWater Purchasing]

#### a. Bid Proposal

##### Bid Proposal Checklist – (Section 00100)

- Bidder required to submit 1 original proposal and 2 copies along with an electronic version of the bid proposal
  - For ease of reference, Bidders must “TAB” the following:
    - Section 00300 Bid Form page showing Total Bid Price and;
    - Bid Bond sheet
- Signed Bid Form (complete, with acknowledgement of any issued addenda, including names of all Subcontractors and Suppliers)
  - Check all Bid calculations to ensure that pricing numbers are correct and accurate.
  - Unit bid price will prevail in the event of discrepancies
- Original and Notarized Bid Security or Bond
- Certificate of Insurance Availability.
- Names and categories (SMLB, MBE OR WBE) of all Subcontractors and Suppliers with SMLB, MBE OR WBE certifications
- Evidence of Good Faith Efforts if Minority Participation Goals are not met
  - 25% Small Locally Owned Business
  - 10% Minority Owned Business
  - 7% Women Owned Business
- Texas Ethics Commission requirement, "Certificate of Interested Parties", Form 1295 – Contractor must have registered/completed on-line application
- Safety Record (Qualifying Projects only)
- Statement of Residency
- Statement of Non-Divestment from Israel
- Electronic Version of the Bid Proposal (saved on Compact Disk or USB Flash Drive)

#### b. Addendum

All Addenda will be posted on the EPWater website in the individual bid’s page:

[https://epwater.org/business\\_center/purchasing\\_overview/bids/construction](https://epwater.org/business_center/purchasing_overview/bids/construction)

It is recommended that all potential Bidders register to the EPWater Construction Bids and RFS Notifications section to receive newsletter notifications when items (including addendum) are posted and made available to a bid’s page. It is the Bidder’s responsibility to visit the EPWater website frequently to become aware of all pertinent information made available to all bidders.

#### c. Bid Delivery

- i. Location – Hard copies shall be delivered to EP Water Purchasing in a sealed envelope with a notation of:

Attn:  
North Hills 1.0 MG Reservoir Coating Rehabilitation  
Bid No. 67-22  
“BID ENCLOSED”  
Purchasing & Contracts Administration  
1154 Hawkins Blvd.  
El Paso, TX 79925

The bid package must include the notation “**BID ENCLOSED**” on the face of the sealed envelope and include 1 original proposal and 2 copies along with an electronic version of the bid proposal (i.e. saved on a USB Flash Drive). If mailing the bid package, ensure the bid information is written on the mailing label.

- ii. Acceptance - Bid will need to be Date and Time stamped by Purchasing or Contracts Administration for acceptance.
- iii. Bids will need to be delivered to the EPWater Purchasing Department (1<sup>st</sup> Floor) no later than 1:30 p.m. on 09/23/22. All bids received at 1:30 p.m. will be read aloud at 2:00 p.m. Any bids delivered after 1:30 p.m. will not be accepted.

**d. Bid Opening**

Due to current public health situation, Bid Openings are still being conducted through GoToMeetings. Instructions below:

[www.epwater.org/business\\_center/purchasing\\_overview/bids](http://www.epwater.org/business_center/purchasing_overview/bids)

Once found, click on “Bid Opening Meeting link” to join. Additionally, you can join the bid opening meeting by dialing in using your phone and entering the access code when prompted:

United States (Toll Free): 1 877 309 2073

United States: +1 (646) 749-3129

Access Code: 958-289-917

**e. Post-Bid/Pre-Award Checklist**

Reference Section 00100 for Post-Bid/Pre-Award Checklist, key items to consider are:

- Evidence of Worker’s Compensation Insurance coverage; if self-insured agreement with TWC
- Employee leasing company evidence of Texas State License and copy of Worker’s Comp policy
- Financial Statements
- Qualifications Statement
- Qualifications of Key Personnel
- Updated Minority Certification and Participation Summary

**f. Wage Rates**

EPWater Staff and Engineer have determined that the following wage rates are applicable for this project:

2016 Paving & Street Construction, Dirt Work, Heavy Construction, Pipeline Work, Highway  
2020 Building Construction Trades

**IV. Project Requirements [Engineer of Record]**

**a. Project Description and Scope of Work:**

Abrasive blasting and coating the interior and exterior of the North Hills 1.0 MG Steel Reservoir and all internal and external appurtenances as well as providing a new cathodic protection system. The contractor will cut a 7-foot 4-inch by 8-foot door sheet for equipment access and weld the door sheet back in place once the interior work is concluded. Contractor shall remove all existing nuts and bolts and replace with new A-365 washer, nuts, and bolts. After removing the existing coating from the tank, contractor shall replace any existing rafters which are identified as needing replacement and pit weld any large voids within the tank. Contractor shall remove and dispose of existing tank floor and replace with new. The scope includes welding, videotaping the Project site, mobilization, warranty services,

disinfection, fees and other miscellaneous work for a complete and operable project as indicated in the Project Specifications and Drawings.

**b. Project Location & Conditions:**

The tank site is located at 4300 Loma Del Note Drive in Northeast El Paso, Texas. The site is gated and contains two potable water reservoirs within the gate. The smaller, 0.4 MG existing reservoir, is not in this project and must remain accessible and in operation for the project duration. The site is accessed by a .25-Mile compacted gravel road, in mountainous terrain. All terrain vehicle access may be necessary during inclement weather.

**c. Key Personnel**

Project Manager and Coating Applicator with evidence of successful completion of two similar types of projects.

**d. Minimum project specific requirements (Section 00100)**

- i. Contractor must show completion of a minimum of two (2) and a maximum of five (5) steel tanks/structures where SSPC-SP10/NACE 2 Near White Blasting was used in the last ten (10) years.
- ii. Contractor to provide evidence of successful completion of two (2) similar types of projects as shown for their Key Personnel.
- iii. Contractor selected for this project must perform a minimum of 75% for the work. Experience as a subcontractor is not acceptable

**e. Project Duration and Liquidated Damages (LD')**

The Work will be substantially completed within 90 calendar days from the Date of Commencement and completed and ready for final payment within 120 calendar days. If the Work is not completed within the time specified, contractor shall pay \$1,810.00 for each calendar day that expired after the substantial completion date and \$800.00 for each calendar day that expired after the completion and readiness date.

**f. Project Coordination/ Construction Issues**

- i. Coordinate with El Paso Water on all needed lock out tags.
- ii. Coordinate with El Paso Water to Isolate and drain the reservoir.
- iii. Coordinate with El Paso Water for removal of electrical Components prior to demolition work.
- iv. Coordinate Coating Inspections with Engineer.
- v. Existing Coating Inspection Report available by request to El Paso Water.

**g. OSHA Requirements**

The project involves working inside of a water tank which is considered a confined space. The project will also involve working on top of the water tank which will require fall protection. Contractor shall follow OSHA Standards 1926.502 - Fall Protection and OSHA Standards 1910.146- Confined Space requirements.

**h. Work Sequence or Phasing**

Contractor will be responsible for sequencing and phasing.

**i. Working hours**

7:00 a.m. – 4:00 p.m., Monday - Friday

**V. Questions [Miguel Venegas]**